



By email 87

# ODISHA STATE BEVERAGES CORPORATION LIMITED

(A GOVERNMENT OF ODISHA UNDERTAKING)  
2nd FLOOR, FORTUNE TOWERS, CHANDRASEKHARPUR,  
BHUBANESWAR-751023 (ODISHA)  
CIN: U51228OR2000SGC006372

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Email: - osbc ltd@gmail.com  
Website: <https://osbc.co.in>

Ref. No. 2466/OSBC/2026.....Date. 23.06.2021

## OFFICE ORDER

As per the decision of the 87<sup>th</sup> meeting of the Board of the Directors held on 26.03.2021, the following decisions have been implemented with effect from 01.04.2021.

1. With reference to Para 13.9 of Supply Chain Management Policy, the Corporation will collect Stock Holding Charges @ Rs.2/- per case per day for those stocks which remain in the Corporation Godown for more than 90 days from the date of receipt of the stock from the Supplier. The Stock Holding Charges will be collected from the 91<sup>st</sup> day from the date of receipt of the stock from the Supplier till it is sold. However, the Corporation will not collect any Stock Holding Charges from day following expiry date of the stock.
2. With reference to Para 11.4.1, 11.4.2 and 11.4.3 of Supply Chain Management Policy, the processing fee for extension of validity of non-executed Import / Transport Pass will be collected from the concerned supplier as per the following.
  - a. Rs. 5,000/- per Pass, if the request made within 60 days from the date of issue of Pass.
  - b. Rs.10,000/- per Pass, if the request made after 60 days and within 120 days from the date of issue of Pass.
  - c. Rs. 20,000/- per Pass, if the request is made after 120 days from the date of issue of Pass and within the same financial year.
3. The Board of Directors in their 87<sup>th</sup> meeting held on 26.03.2021 have delegated the Power to Managing Director, OSBC Limited to approve any proposal received from existing suppliers in case of addition or change of source for supply to OSBC at prevailing Landing Cost, Excise Duty and MRP of the proposed items.

By order of Managing Director

*(Signature)*  
22.6.2021  
Chief Operating Officer

Memo No. 2027..... Date. 23.06.2021

Copy submitted to Excise Commissioner, Odisha for kind information.

*(Signature)*  
22.6.2021  
Chief Operating Officer

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**EXTRACT OF MINUTES OF THE 87<sup>th</sup> MEETING OF THE BOARD OF DIRECTORS OF ODISHA STATE BEVERAGES CORPORATION LIMITED HELD ON THE 26<sup>TH</sup> MARCH, 2021 (COMMENCED AT 4.00 P.M. AND ENDED AT 6.00 P.M.) IN THE BOARD ROOM OF THE CORPORATION AT 2<sup>ND</sup> FLOOR, FORTUNE TOWER, CHANDRASEKHARPUR, BHUBANESWAR, ODISHA-751023.**

**Any other Item No.17 (f)**

**(b) To take note of the 17<sup>th</sup> Operation Committee Meeting held on 23<sup>rd</sup> March, 2021.**

The Board of Directors discussed on the recommendations/decisions of the 17<sup>th</sup> Operation Committee meeting held on 23<sup>rd</sup> March, 2021 and following decisions were taken:

- (i) In respect of item no. 4 relating to amendment of Para 13.9 of the Supply Chain Management Policy, 2020, it was decided that the Corporation will collect Stock Holding Charges @ Rs. 2/- only per case per day for those stock which remain in the Corporation Godown for more than 90 days from the date of receipt of stock from the Supplier. The Sock Holding Charges will be collected from the 91<sup>st</sup> day from the date of receipt from the supplier till it is sold. However, the Corporation shall not collect any Stock Holding Charges from the day following expiry date of the stock.
- (ii) In respect of item No. 5, the following decisions were taken:
  - (a) **Amendment of Para – 11.4.1 is as follows :**  
Rs. 5,000/- only per Pass if the request for extension of validity is made within 60 days from the date of issue of import/Transport Pass.
  - (b) **Amendment of Para – 11.4.2 is as follows :**  
Rs. 10,000/- only per Pass if the request for extension of validity is made after 60 days and within 120 days from the date of issue of import/Transport Pass.
  - (c) **Amendment of Para – 11.4.3 is as follows :**  
Rs. 20,000/- only per Pass if the request for extension of validity is made after 120 days from the date of issue of import/Transport Pass, but within the same Financial Year of issue of the Pass.
- (iii) In respect of item no. 6 on additional source of supply, it was decided to authorise Managing Director to approve any proposal from any existing supplier of liquor in case of addition or change of source for supply to OSBC at prevailing Landing cost, Excise Duty and MRP of the proposed items.

The Board also advised to study the representation submitted by the suppliers in the light of E&Y Report and come up with the proposal to the Board through the Operation Committee.

**Sd/-  
Chairman**

Copy forwarded Sri N.K. Pradhan, Asst. Manager, OSBC Ltd. for information and necessary action.

  
**General Manager (Admn.)**



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Ref. No.1044/OSBC/.../1807.....Date.10.06.2022

## OFFICE ORDER

**Sub: Amendment of Para 11.4.1, 11.4.2, 11.4.3, 11.4.4, 11.5.1, 11.5.2, 11.5.3, 11.5.4 and 13.13 of existing Supply Chain Management Policy.**

The Board of Directors in their 92<sup>nd</sup> meeting held on 04.06.2022 have approved the amendment of existing Para 11.4.1, 11.4.2, 11.4.3, 11.4.4, 11.5.1, 11.5.2, 11.5.3, 11.5.4 **with immediate effect** and 13.13 as per the following.

**1. Para 11.4.1, 11.4.2, 11.4.3 and 11.4.4 (Revalidation of non-executed Import / Transport Pass) amended to :-**

- Para 11.4.1 Rs. 20,000/- (Rupees twenty thousand only) per Pass, if the request for extension of validity is made along with the submission of original Transport Pass (in case of supply from inside the State) **within 30 days** from the date of issue of the Transport Pass.
- Para 11.4.2 Rs. 20,000/- (Rupees twenty thousand only) per Pass, if the request for extension of validity is made along with the submission of original Import Pass (in case of supply from outside the State) **within 60 days** from the date of issue of the Import Pass.
- Para 11.4.3 If the Supplier has not applied for extension of the validity of the non-executed Import/Transport Pass(es) within the stipulated days as stated above then the concerned supplier has to apply for cancellation of the pass(es) as per Para 11.5 of Supply Chain Management Policy.
- Para 11.4.4 In case of Trade-off Pass, the extension of validity is not allowed and the concerned supplier will submit the unutilized Pass immediately after expiry of the validity of the Pass(es) for cancellation.

However, any extension of the validity of non-executed Pass(es) shall be allowed within the same financial year only.



**2. Para 11.5.1, 11.5.2, 11.5.3 and 11.5.4 (Cancellation of non-executed Import / Transport Pass) amended to :-**

Para 11.5.1 Rs. 50,000/- (Rupees fifty thousand) only per Pass, if the request for cancellation of Pass is made along with return of Original non-executed pass (es) **within 30 days** from the date of issue of Import/Transport Pass.

Para 11.5.2 Rs. 75,000/- (Rupees seventy five thousand) only, if the request for cancellation is made along with return of Original non-executed Pass (es) **after 30 days** and **within 60 days** from the date of issue of Import/Transport Pass.

Para 11.5.3 Rs. 1,00,000/- (Rupees one lakh) only, if the request for cancellation is made along with return of Original non-executed Pass(es) after 60 days and **within 90 days** from the date of issue of Import/Transport Pass.

If no request for cancellation is received **within 90 days** from the date of issue of the pass from the concerned supplier, the matter will be placed before the Operation Committee for a suitable decision.

Para 11.5.4 In case of Trade-off Pass, the supplier shall submit the non-executed pass **within 10 days** from date of expiry of pass and no processing fee shall be charged for cancellation of Pass.

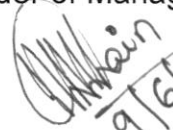
However, any extension of the validity of non-executed Pass(es) shall be allowed within the same financial year only.

**3. Para 13.13 (Delisting of Company) amended to:-**

The Committee after perusal of the Agenda Notes and threadbare discussion, recommended that if the registered Supplier is not doing business with OSBC **within 6 months** from the date of approval of offer price by the Price Fixation Committee, the Corporation will issue a show cause notice to the concerned supplier for delisting the Company from the list of registered suppliers of the Corporation and if the reply to the show cause submitted by the supplier is not found satisfactory the Corporation will de-list such supplier with refund or forfeiture of security deposit, as the case may be, depending upon the nature of default after the matter is placed before the Operation Committee and approval by the Board.

This will be effective from next financial **year 2023-24** and will be incorporated into Supply Chain Management Policy accordingly

By order of Managing Director



9/6/22

**Chief Operating Officer**



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Ref. No.1044/OSBC/.....87.....Date. 05.01.2023

## OFFICE ORDER

**Sub: Amendment of Para 13.13 of existing Supply Chain Management Policy.**

The Board of Directors in their 94<sup>th</sup> meeting held on 21.12.2022 have approved the amendment of existing Para 13.13 of the Supply Chain Management Policy with immediate effect as per the following.

### **Para 13.13.1 (For Existing Supplier):**

In case a registered Supplier is found to be not doing business with OSBC for more than a year, The Corporation shall issue a show cause notice to the concerned supplier for delisting the Company from the list of registered suppliers of the Corporation and if the show cause submitted by the supplier is not found satisfactory, the Corporation will forthwith de-list such supplier from its registered suppliers list with refund or forfeiture of security deposit, as the case may be depending upon the nature of default after the matter is placed before the Operation Committee and approval by the Board.

### **Para 13.13.2 (For New Supplier):**

In case a newly registered supplier is not doing business with OSBC within 6 months from the date of approval of offer price by the Price Fixation Committee, the Corporation will issue a show cause notice to the concerned supplier for delisting the Company from the list of registered suppliers of the Corporation and if the reply to the show cause submitted by the Supplier is not found satisfactory, the Corporation will de-list such supplier with refund or forfeiture of security deposit, as the case may be depending upon the nature of default after the matter is placed before the Operation Committee and approval by the Board.

This is applicable with immediate effect and will be incorporated in to the Supply Chain Management Policy accordingly.

By order of Managing Director

  
Chief General Manager (Operation)

Memo No. ....88..... Date. 05.01.2023.

Copy submitted to the Excise Commissioner, Odisha for favour of kind information.

  
Chief General Manager (Operation)