



ODISHA STATE BEVERAGES CORPORATION LIMITED

(A GOVERNMENT OF ODISHA UNDERTAKING)
2nd FLOOR, FORTUNE TOWERS, CHANDRASEKHARPUR,
BHUBANESWAR-751023 (ODISHA)
CIN: U51228OR2000SGC006372

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Website: <https://osbc.co.in>

Ref. No. 1693 / OSBC 3474

Date: 12-11-2020

Advertisement inviting Applications for the Posts of Assistant Manager

The Odisha State Beverages Corporation Ltd. (OSBC Ltd.), a Public Sector Undertaking (PSU) of Government of Odisha established on 30th January 2001 with the rights and privileges of wholesale trade of IMFL, Beer and Country Liquor in the State of Odisha invites applications for the posts of Assistant Manager as detailed below.

VACANCY POSITION:

No. of posts to be filled up along with reservation thereof are given below:

Sl. No.	Name of the Post	No. of Vacancies
1.	Assistant Manager	ST - 2 SC - 2 UR - 3 Total - 7 (W-2)

- Age :** A candidate must have attained the age of 21 (Twenty One) years and must not be above the age of 32 (Thirty Two) years on the 1st day of November 2020. Age relaxation of 5 years shall be applicable to SC/ ST/ SEBC/ Women candidates and 10 years for physically challenged candidates as per existing Govt. Rules.
- Educational Qualification :** MBA/PGDM/PGDBM or Masters Degree (2 years Full Time Course) having Operations Management and Supply Chain Management as subjects from a recognized University/ Institute with minimum 55% marks or 'B' Grade.
- Experience** Minimum 2 years post qualification experience in Operation Management/Supply Chain Management/Logistic Management along with knowledge of Computer and Internet in any State or Central PSU or in any other reputed organization..
- Pay Band :** The pay band conforms to Rs.9300/--Rs.34800/- with a grade pay of Rs.4600/- as per the 6th Pay Commission Scale and fits at Rs.44,900/- in level 1 of Matrix 10 as per the 7th Pay Commission Scale. Apart from the applicable D.A., HRA, matching contribution to the PF fund, the officers shall be paid conveyance allowance, mobile allowance and out-door medical allowance as per the prevailing rates of the Corporation. In addition to this, the Corporation provides Health Insurance coverage to its employees & their dependent family members.

6. Job Description: The Asst. Manager shall mainly deal with loading, unloading, storage & stacking of liquor stock, issue and receipt of liquor stock and its proper record keeping, handling of cash/cheque, stock verification etc. at OSBC Depots situated at various places of Odisha.
7. Selection Procedure : Candidates meeting the requisite qualification and experience will have to appear for a written test and personal interview at their own cost in Bhubaneswar. The written test will carry weightage of 90% and the personal interview will carry weightage of 10%. Final selection will be based on the basis of the marks secured in the written test and the personal interview put together.
8. How to Apply: Candidates should download the prescribed application form from the official website of OSBC Ltd. <https://osbc.co.in> and send their application along with required documents (self certified copies of certificates, mark sheets etc.) by Regd. Post/ Speed Post to "**Despatch Section, Xavier Institute of Management, Xavier Square, Bhubaneswar - 751013**". On the envelope containing application and documents it should be superscribed "Application for the post of Assistant Manager in OSBC Ltd.". The last date for receipt of application along with required documents as mentioned above is on 07.12.2020. Incomplete application or application not accompanied by any of the required documents shall be summarily rejected. Admit Card and other correspondences will be sent through e-mail.

The candidates are required to visit the website of OSBC Ltd. <https://osbc.co.in> for detailed information about the programme of examination & other important notices etc. The Management reserves the right to reject any or all the applications without assigning any reason whatsoever.


12/11/2020
Managing Director

In case of CGPA/Grades, please Indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norms fixed by the concerned University/Institute

15. POST QUALIFICATION EXPERIENCE PARTICULARS
 [Attach self-certified copy of experience certificates]

SL NO.	NAME & ADDRESS OF ORGANIZATION	POST HELD	SCALE OF PAY	BASIC PAY	DURATION OF EXPERIENCE DD/MM/YYYY FROM-TO	TOTAL YEARS & MONTHS OF EXPERIENCE	TYPE OF ASSIGNMENT HANDLED / SPECIFIC NATURE OF WORK/DUTY PERFORMED (Attach separate sheet)

16. Please attach copy of any one of the following as an identification proof- ADHAR/VOTER ID CARD/PAN/DL

DECLARATION

I _____ Daughter/Son or Wife of _____ do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any prior notice to me.

Date:

Signature of Applicant

Place: